

10 September 2003

Dear Councillor

## **RESOURCES COMMITTEE**

A meeting of the Resources Committee will be held at the Council Offices, London Road, Saffron Walden on Thursday 18 September 2003 at 7.45 pm or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

BRIAN PERKINS

Acting Chief Executive

***Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.***

### **A G E N D A P A R T I**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 26 June 2003 (previously circulated).
- 3 Business arising.
- 4 Confirmation of Officers Actions: (attached)
  - (i) Strategic Planning Day Costs
  - (ii) Planning Best Value Review – Use of Consultants
- 5 Performance Management System (attached).
- 6 The Housing and Council Tax Benefit Performance Standards (attached).
- 7 Items referred from other Committees:
  - (i) Health and Housing Committee – Homelessness Officer (attached).
- 8 Resources Committee Policy Priorities and Budgets 2004/05 (to follow).
- 9 General Fund Policy Priorities and Budgets 2004/05 (to follow).

- 10 Statutory Prudential Code (to follow).
- 11 Statement of Accounts 2002/03 (to follow).
- 12 Balances and Reserves (attached).
- 13 Treasury Management (to follow).
- 14 Revising the trial period for the Stevenage and Uttlesford Audit Partnership (attached).
- 15 Local Service Agreement (attached).
- 16 Staffing Update (attached).
- 17 Electoral Commission consultation paper on the cycle of Local Government elections in England (attached).
- 18 Electoral Commission consultation paper on the minimum age of voting and candidacy in UK elections (attached).
- 19 Periodic electoral review of Essex County Council: Draft Recommendations (attached).
- 20 Outcome of Parish Review (attached).

## **PART II**

(paras 1, 7, 8 and 9 of Part 1 of Schedule 12A the Act)

- 21 Dunmow Offices and Depot (to follow).
- 22 Land at Gaces Acre, Newport (attached).

To:- Councillor R P Chambers, R J Copping, A Dean, M L Foley, **M A Gayler**, R T Harris, A J Ketteridge, A R Row, S C Jones, M J Savage and P A Wilcock.

Lead Officer: John Dickson  
Committee Officer: Peter Snow

### **MEETINGS AND THE PUBLIC**

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate.

You also have the opportunity to ask questions or make statements before meetings of the Council and the Resources, Community and Leisure, Environment and Transport, Health and Housing and Scrutiny Committees. This 'question time' takes place at 7.30pm prior to the normal business of the meeting. You must give at least 2 working days notice if you intend to speak. Also, it would be helpful if you could let us know what the questions are, so that we can investigate the issue for you, if possible.

The agenda is split into 2 parts. Most of the business is dealt within Part I which is open to the public. Part II includes items which must be discussed in the absence of the press or public, as they might deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Rebecca Haylock on 01799 510433, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434 or Peter Snow on 01799 510431 or by fax on 01799 510550